**Supplier registration form**

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| --- | --- |
| Name of Company/Freelancer: |  |
| Address: |  |
| Postal Code: |  |
| City: |  |
| Country: |  |
| Company VAT number: |  |
| Bank details, including IBAN and SWIFT: |  |
| E-mail address: |  |

* The invoice is sent as a pdf to [localization-invoice@dicentia.dk](mailto:localization-invoice@dicentia.dk), with your name included in the filename.
* Invoice text is in English and includes your name and address, invoice date, invoice number, our PO-number and a project description (titles, languages etc.)
* Invoice currency is Euros
* Payment terms are Net 30 days
* Payment can be made by bank transfer or Paypal:  
    
  - Bank transfer: IBAN and SWIFT CODE are stated on the invoice  
    
  - Paypal: In addition to the above mentioned email with the pdf invoice, also make a “Paypal invoice” and send it **within Paypal** to [invoice@dicentia.dk](mailto:invoice@dicentia.dk)